

本校招生委員會 (113年4月15日第14次招生委員會議)通過

# 中臺科技大學

CENTRAL TAIWAN UNIVERSITY OF SCIENCE AND TECHNOLOGY

## 113學年度 國際專修部(秋季班)招生簡章

### Admission Brochure for International Foundation Program (Fall) 2024 Academic Year



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## 招生重要日期

### Important Dates and Deadlines

項目 Item	日期 Date
公告招生簡章(自行上網下載) Admission Brochure available for download from OAIC website	2024年04月15日 April 15, 2024
網路報名/上傳審查資料 Online application/Uploading documents for review	2024年7月5日 July 5, 2024
公告錄取名單 Announcement of admission results	2024年8月15日 August 15, 2024
寄發錄取通知 Sending admission notice to applicants	2024年8月22日 August 22, 2024
註冊入學 Registration	2024年9月19日 September 19, 2024

註1：本簡章所載日期均台灣當地時間。

Dates and times in this brochure are Taiwan local times.

註2：為保障申請者權益，申請人務必注意各項目試務時程，並自行上網查看公告各項相關訊息。

Applicants should follow the application schedule and check related announcements online to protect their rights.

註3：逾期不受理。

NO applications will be accepted after deadline.

註4：錄取名單通知之實際時間，可能因申請者補件速度有不同回覆時間。如實際辦理時間與表列時間不同時，請來信詢問。

Because each applicant completes submitting his/hers all required documents in different time, the actual time of admission results notification to each applicant may be different. Please contact us by email if your application processing time hasn't followed the above schedule.

註5：因應傳染病疫情影響而無法投遞郵件之地區，將以電子郵件方式寄發錄取通知。

In areas where mail cannot be delivered due to outbreak of an infectious disease, admission notices will be sent by email.

※網路報名系統網址

Online Application : <https://120.107.40.140/CTUSTWeb/>

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## 壹、 招生系所 Program for Application

招生系所 Departments	中文授課 Chinese-taught Program
食品科技系 Department of Food Science and Technology	招生名額：100位 Admission Quotas：100 students
環境與安全衛生工程系 Department of Safety Health and Environmental Engineering	
高齡健康照護系 Department of Gerontological Health Care	
資訊管理系 Department of Management Information Systems	
行銷管理系 Department of Marketing Management	
說明：1 年華語先修課程+4 年學士學位課程 Note：1 year of Chinese preparatory program and 4 years of Bachelor's degree program 修業規定：華語先修課程(至多一年)及國際專修部專業課程(修業年限以四年為原則)，專班以中文授課為主，畢業最低總學分數為128學分 Chinese courses (max. 1 year) and International Foundation Program professional courses (Four years as a principle). Program taught in Chinese. The minimum credit requirement for graduation is 128 credits.	

## 貳、 入學時間 Semester Enrollment

秋季班 9 月中旬入學，每學年包含 2 個學期。

The fall semester begins in the middle of September. An academic year consists of 2 semesters.

## 參、 華語先修課程 Chinese Courses in International Foundation Program

- 國際專修部入學必需先修一年華語先修課程(至少720小時)，每人以1次為限，華語先修課程期滿後必須達華語文能力測驗 (TOCFL) A2標準方可接續進入國際專修部修習專業課程，未通過A2標準者學校逕行退學處分並通報註銷居留身份，學生須於居留證失效前離境。

The International Foundation Program Admission is **required** to take at least 720 hours of one-year Chinese courses. **Each application is limited to 1 time.** After one-year Chinese courses, students **must** pass the **Level 2 (A2) standard for the Test of Chinese as a Foreign Language (TOCFL)'s Listening and Reading Comprehension** then continue to study professional courses in International Foundation Program. **Those who fail to pass the Level 2 (A2) standard of TOCFL will be subject to withdrawal from the school and will be notified of the cancellation of their residence status. The student must leave the country before the residence permit expires.**

- 華語先修期間不得轉系或轉學。

Transferring to different academic departments or schools is NOT allowed during the 1st year in the International Foundation Program.

- 通過A2標準者正式修讀學士班專業課程1年級後，僅得於6領域相關系所申請轉系或轉學。

Students who have passed the Level 2 (A2) standard for the Test of Chinese as a Foreign Language (TOCFL)'s Listening and Reading Comprehension and have completed the first year of the bachelor's degree program can apply for transferring to another department or school in the 6 fields of related departments.

#### 肆、申請資格 Eligibility for Application

- 一、申請資格須遵守及符合教育部「外國學生來臺就學辦法」和「中臺科技大學外國學生申請入學規定」之規定。

Applicant eligibility must comply and meet with the “Regulations Regarding International Students Undertaking Studies in Taiwan” of the Ministry of Education and “Admission Regulations for International Students”. (法規連結 Online links :

<https://law.moj.gov.tw/LawClass/LawAll.aspx?PCode=H0110001>)。

- 二、外國學生具高中畢業資格者，得申請入學本校國際專修部，香港或澳門地區學生應依香港澳門學歷檢覈及採認辦法規定辦理。所有相關學歷資格認定須符合教育部「入學大學同等學力認定標準」之規定。

International students with high school diplomas are eligible to apply for undergraduate study at CTUST. Academic credentials from Hong Kong or Macao need Academic Credential Verification and Accreditation Methods adopted in Hong Kong and Macao shall apply. All academic qualifications must comply and meet with the “Standards for Recognition of Equivalent Educational Levels for University Admission” of the Ministry of Education. (法規連結 Online links :

<https://law.moj.gov.tw/LawClass/LawAll.aspx?PCode=H0030032>)。

※ 如違反規定並經查證屬實者，撤銷其入學資格或開除學籍。

**If students violate the qualifications, their admissions will be withdrawn or the status of the student will be revoked.**

#### 伍、申請入學流程 Application Procedure

流程 Process	備註 Notes
<p><u>Step 1</u> 線上系統申請並上傳申請資料 Apply online and upload application documents</p>	<p>申請資料(彩色掃描並上傳系統):</p> <ol style="list-style-type: none"> <li>1、入學申請書(線上系統報名後產生，下載並親自簽名後上傳系統)</li> <li>2、國際專修部入學切結書(線上系統下載，親自簽名完再上傳系統)</li> <li>3、有效護照影本</li> <li>4、畢業證書/在學證明/學生證</li> <li>5、歷年成績單</li> <li>6、中文或英文自傳與學習計畫</li> <li>7、三個月內的財力證明書</li> <li>8、兩吋的彩色大頭照(1張)</li> </ol>

流程 Process	備註 Notes
	<p>9、在臺未設戶籍聲明書(線上系統下載，親自簽名完再上傳系統)</p> <p>10、繳交資料確認表(線上系統下載，親自簽名完再上傳系統)</p> <p>Application Documents: (Documents should be scanned in color and uploaded to the online system)</p> <p>1、Admission Application Form (After applying in the online application system, an application form will be generated. Download and sign the generated application form personally, and then upload it to the system)</p> <p>2、Affidavit Form for International Foundation Program (download from the online application system, and upload to the system after personally signing it)</p> <p>3、Valid Passport</p> <p>4、Diploma/Certificate of enrollment of current school/Student ID</p> <p>5、Transcript of Records of the current highest educational level</p> <p>6、Chinese or English Autobiography and Study Plan</p> <p>7、Financial Statement or Financial Certificate within 3 months</p> <p>8、1 Colored ID Photo (size: 3cm×4cm)</p> <p>9、Declaration of Non-Household Registration for CTUST International Foundation Program Students (please download, sign and upload it to the system)</p> <p>10、Checklist for Application (please download, sign and upload it to the system)</p> <p>※詳細說明請參閱「申請入學文件」之說明 Please check “Required Documents for Application” for the detailed explanation.</p>
<p><u>Step 2</u> 進行海外面試 Join the overseas interview process</p>	<p>面試相關資訊及說明將寄到申請人的電子郵件。如有任何問題或查詢，請發郵件至：107741@ctust.edu.tw</p> <p>The interview information and instructions will be sent to applicants' email. If there are any problems or inquiries, please send an email to: 107741@ctust.edu.tw</p>
<p><u>Step 3</u> 錄取生線上報到 Confirm acceptance to study at CTUST online</p>	<p>請上網下載並列印「就讀報到回函」。親自簽字，彩色掃描，並在截止日期前上傳。</p> <p>Go online, download, and print out the “Registration Confirmation Form”. Personally sign, scan in color, and upload it online before the deadline.</p>
<p><u>Step 4</u> 準備註冊資料及申請簽證 Prepare all documents for enrollment and apply for a student visa</p>	<p>詳細註冊資料，請參閱「註冊相關文件」之說明。</p> <p>The detailed information for the enrollment documents is shown in the “Required Documents for Enrollment”.</p>

流程 Process	備註 Notes
<p><b>Step 5</b> 註冊並參加新生說明會 Enroll and join the orientation for international students (正本須於報到註冊時提供，查驗後歸還 The original documents need to be checked upon your enrollment)</p>	<p>註冊資料: (正本)</p> <ol style="list-style-type: none"> <li>1. 入學申請書</li> <li>2. 國際專修部入學切結書</li> <li>3. 有效護照</li> <li>4. 畢業證書</li> <li>5. 歷年成績單</li> <li>6. 中文或英文自傳與學習計畫</li> <li>7. 兩吋的彩色大頭照(2張)</li> <li>8. 健康證明書</li> <li>9. 在臺未設戶籍聲明書</li> </ol> <p>Enrollment Documents: (Original)</p> <ol style="list-style-type: none"> <li>1. Admission Application Form</li> <li>2. Affidavit Form for International Foundation Program</li> <li>3. Valid Passport</li> <li>4. Graduation Diploma/Certificate</li> <li>5. Transcript of Records of the current highest educational level</li> <li>6. Chinese or English Autobiography and Study Plan</li> <li>7. Colored ID Photo (2 photos) size 3cm x 4cm</li> <li>8. Medical Examination Report</li> <li>9. Declaration of Non-Household Registration for CTUST International Foundation Program Students</li> </ol> <p>※詳細說明請參閱「申請入學文件」之說明 Please check “Required Documents for Application” for the detailed explanation</p>

## 陸、申請入學文件 Required Documents for Application

<p>1. 打「*」(第1~10項)的文件必須彩色掃描成電子檔上傳到【線上報名系統】。 Documents marked with “*” (1~10) need to be scanned in color and uploaded to the 【Online Application System】.</p> <p>2. 所有的申請入學文件正本於入學時必須帶到學校繳交及驗證。The <u>original copies</u> of all admission application documents must be brought to the school for submission and verification upon enrollment.</p>		
文件 Documents		說明Description
1*	入學申請書 Admission Application Form	線上系統報名後產生入學申請書，下載並親自簽名後上傳系統。 After registering in the online system, an admission application form will be generated. Download and sign the generated application form personally, and then upload it to the system.
2*	國際專修部入學切結書 Affidavit Form for International Foundation Program	在線上申請後請下載切結書並在下方親自簽名。簽字後，彩色掃描上傳至系統。 Download the “Affidavit Form for International Foundation Program”, personally sign and upload it to the system.
3*	護照影本 A Copy of Passport	所持護照效期須在入境日起算6個月以上。 The validity period of the passport held must be more than 6 months from the date of entry.

4*	<p>畢業學校最高學歷證明文件 正本及影本 (註冊時，正本要繳交給學校)</p> <p>The original and photocopy of the current highest educational diploma (bring the original upon enrollment)</p>	<p>原文畢業證書影本與翻譯本 (須經畢業學校所在地之中華民國駐外館處驗證並加蓋認證章戳)。報名大學部者必須繳交高中畢業證書；應屆畢業生須於錄取註冊時補繳上述文件正本，否則取消錄取資格。</p> <p>The highest educational diploma (original version and translated version) must be authenticated by the ROC embassy, consulate office, or Taipei Economic &amp; Cultural Office of the country in which the student resides. The applicants for bachelor's degree should submit their high school diploma. Graduating students without appropriate diploma certificates must provide the official diploma certificates for verification before admission registration, otherwise their admission qualifications will be cancelled. Translated version is only needed if the official one is not in Chinese or English.</p>
5*	<p>歷年成績單正本及影本 (註冊時，正本要繳交給學校)</p> <p>The original and photocopy of transcript of records (bring the original upon enrollment)</p>	<p>原文歷年成績單正本與翻譯本。歷年成績單須經畢業學校所在地之中華民國駐外館處驗證並加蓋認證章戳。</p> <p>The official transcript of records and translated version must be authenticated by the ROC embassy, consulate office, or Taipei Economic &amp; Cultural Office of the country in which the student resides. Translated version is only needed if the official one is not in Chinese or English.</p>
6*	<p>自傳與學習計畫</p> <p>Autobiography and Study Plan</p>	<p>可中文或英文</p> <p>in Chinese or English</p>



7*	財力證明書 Financial Statement or Financial Certificate	<p>財力證明書 Financial statement or financial certificate</p> <p>1. 經由金融機構開具應有至少3個月之經常性財力 3,500 美金以上之財力證明一份，但本規定不適用於印尼國家。 A proof of financial capability issued by a financial institution, demonstrating at least 3 months of consistent financial strength amounting to 3,500 US dollars or more, but not applicable to Indonesia.</p> <p>2. 印尼國家 - 經由金融機構開具應有至少 6 個月之經常性財力 5,000 美金以上之財力證明一份。 Indonesia - A proof of financial capability issued by a financial institution, demonstrating at least 6 months of consistent financial strength amounting to 5,000 US dollars or more.</p> <p>3. 限提供本人或三等親(父母、祖父母、兄弟姊妹) 出具財力證明、匯款證明、獎學金證明；非本人之財力須另繳附親屬關係證明。 Proof of financial resources, remittance certificate, and scholarship certificate are only provided by the applicant or his/her third-degree relatives (such as, parents, grandparents, sisters or brothers); proof of kinship is required for non-personal financial resources.</p> <p>4. 政府、大專校院或民間機構提供全額獎學金證明，並須載明受獎期限及額度。 Proof of full scholarships provided by the government, universities, or private institutions must be presented, specifying the duration and amount of the award.</p>
8*	兩吋的彩色大頭照(1張) 1 Colored ID Photo	Size: 3cm × 4cm
9*	國際專修部在臺未設戶 籍聲明書 Declaration of Non- Household Registration for CTUST International Foundation Program Student	線上系統下載，親自簽名完再上傳系統 (download from the online application system, and upload to the system after personally signing it)
10*	繳交資料確認表 Checklist for Application	線上系統下載，親自簽名完再上傳系統 (download from the online application system, and upload to the system after personally signing it)
11	語言檢定證明 Certificate of Language Proficiency Exam	任何有利申請語言證明書，例如: 托福、多益、雅思等語言能力測驗考試證書。 Any favorable application language certificate, Ex.: TOEFL、TOEIC、IELTS, etc. ※申請國際專修部者，於申請時得免繳中文能力證明。

		Students who apply for the International Foundation Program do not need to submit the Chinese language proficiency certificate.
12	健康證明書 Medical Examination Report	健康證明書必須包括人類免疫缺乏病毒檢驗報告與麻疹及德國麻疹之抗體陽性檢驗報告或預防接種證明。 The medical examination report should include HIV test Report and Measles and Rubella (German measles) antibody-positive report or certification for prophylaxis inoculation (preventive inoculation). 註冊時要提供 (Students must provide Medical Examination Report when they enroll the school )
13	中文或英文推薦信 Recommendation Letter	可中文或英文(若有，可提供) in Chinese or English (if have, please provide)

### 【告知聲明】

中臺科技大學基於「學生資料管理」之目的，須蒐集您的「護照影印本、居留證影印本、健保卡影印本、學生證正反面影印本、學歷證明、健康檢查證明、財力證明、推薦信、中文檢定證明、填寫報名表所需資訊」等個人資料，以在校務行政期間及地區內，作為審核、學生資料管理及必要聯繫等符合校務行政目的之用。另本校將會以您所提供的個人資料向中央健康保險局辦理健保卡，以利您來台後六個月可使用。您得以下列聯絡方式行使請求查閱、補充、更正；請求提供複製本；請求停止蒐集、處理、利用；請求刪除個人資料等權利，請洽【04-22391647 #8821】。(註：如未完整提供各項資料，將無法完成本次申請作業。)

### 【Declaration of Confidentiality】

For the purpose of “Student Data Administration”, Central Taiwan University of Science and Technology shall ask for your personal information, such as “Photocopy of Passport”, “Photocopy of ARC”, “Photocopy of National Health Insurance Card”, “Photocopy of school ID”, “Diploma and Transcript of Records”, “Medical Examination Report”, “Financial Certificate”, “Recommendation Letter”, “Proof of Chinese Proficiency Exam”, and “Information on the Application Form” and so on, in order to conduct admission reviews, manage student information and make necessary contacts within the duration of studying at school. The University also may acquire your personal information for apply a National Health Insurance Card while studying in Taiwan. You may exercise the following rights by contacting [04-22391647#8821] :

- (1) Any inquiry and request for a review of the personal information;
- (2) Any request to make duplications of the personal information;
- (3) Any request to supplement or correct the personal information;
- (4) Any request to discontinue collection, processing or use of personal information;
- (5) Any request to delete the personal information.

Please note that we would not be able to complete the necessary procedures if you do not provide adequate information.

## 柒、學雜費與生活費 Tuition & Miscellaneous Fees and Living Expenses

### 一、學雜費資訊 Tuition & Miscellaneous Fees

以下提供113學年度秋季班學雜費收費標準供參考，實際費用依當年度學校公告為準。

The following list is the tuition and miscellaneous fees for the 2024 academic year. The exact costs are based on Central Taiwan University of Science and Technology’s website under “Tuition and Miscellaneous Fees”.

項目 Items	費用 Fees
學雜費 <b>Tuition &amp; Miscellaneous Fees</b>  華語先修課程一年 <b>1- year Chinese Courses</b>	\$10,000 / 第一學期 ; \$30,000 / 第二學期 10,000 NTD for the first semester, 30,000 NTD for the second semester
學雜費 <b>Tuition &amp; Miscellaneous Fees</b>  大學一 ~ 四年級 <b>Undergraduate 1~4 Year</b>	食品科技系 Department of Food Science and Technology \$ 51,220 / 每學期 Per semester
	環境與安全衛生工程系 Department of Safety Health and Environmental Engineering \$ 51,640 / 每學期 Per semester
	高齡健康照護系 Department of Gerontological Health Care \$ 54,250 / 每學期 Per semester
	資訊管理系 Department of Management Information Systems \$ 51,640 / 每學期 Per semester
	行銷管理系 Department of Marketing Management \$ 45,020 / 每學期 Per semester
住宿費 <b>Accommodation Fee</b>	\$ 5,600~ \$ 6,800/每學期 Per semester
健康保險費 <b>National Health Insurance Fee</b>	\$ 4,956 / 每6個月 Per 6 months
學生平安保險費 <b>Student Insurance Fee</b>	\$ 520 / 每學期 Per semester
電腦實習費 <b>Computer Lab Fee</b>	\$ 2,400/正式學籍第一年收取(上下學期各收取\$ 1,200) In the first year of learning Chinese courses, students do not need pay the computer lab fee. However, students must pay 2,400 NTD when they enroll in the first year of International Foundation Program professional courses (they must pay 1,200 NTD for the first semester of the first year and 1,200 NTD for the second semester of the first year.)
網路通訊使用費 <b>Internet Usage Fee</b>	NT\$ 300/每學期 Per semester
居留證用費 <b>Alien Resident Certificate (ARC) Fee</b>	NT\$ 1,000 / 每年 Per year
工作證用費 <b>Working Permit Fee</b>	NT\$ 100 / 每學期 Per semester
備註 <b>Remarks</b>	◆本表幣別以新台幣(NTD)計。 The currency in this table is New Taiwan Dollar (NTD) ◆學雜費依當年度學校公告為準。 Tuition & Miscellaneous Fees in each semester will be in accordance with the university official announcement.

二、欲申請學生宿舍之外國學生，須於收到錄取通知後提出申請，相關申請資訊將於錄取通知時寄發。

New students who intend to apply for the school dormitory shall submit the dormitory application form after receiving the admission notice. The Dormitory Application Form will be sent with the letter of acceptance.

三、學生平安保險費實際費用依當年度學校公告為準。

The actual cost for the “Student Insurance” is subject to change based on the announcement of the school for the specific school year.

四、居留證實際申請費用依內政部移民署公告為準。

The actual cost for the “Alien Resident Certificate (ARC)” is subject to change based on the announcement of the National Immigration Agency.

五、全民健康保險實際費用依衛生福利部中央健康保險署公告為準。

The actual cost for the “National Health Insurance (NHI)” is subject to change based on the announcement of the National Health Insurance Administration, Ministry of Health and Welfare.

六、僑外生工讀申請工作證實際費用依勞動部公告為準。

The actual cost for the “Work Permit for Foreign Students, Overseas Chinese Students, and Ethnic Chinese Students” is subject to change based on the announcement of the Workforce Development Agency.

七、學生如有需要可申請學雜費分期繳納，華語先修課程每學期最高可分3期，進入專班課程每學期最高可分5期。

Students can apply for tuition & miscellaneous fee payment in installments if necessary. There will be up to 3 installments in the 1st-year Chinese courses semesters. There will be up to 5 installments each semester in the international Foundation program semesters.

八、學雜費資訊中所列各項費用皆由中臺科技大學收取或代理並發給繳納憑證，不會委託任何出國就學代辦機構代為收取，若有任何問題，請即刻聯絡本校。

The various fees listed in the tuition & miscellaneous fee information are collected or handled by Central Taiwan University of science and Technology, and receipts will be issued for payments. We do not delegate any overseas study agency to collect on our behalf. If you have any questions, please contact our university immediately.

## 捌、錄取公告 Admissions Posted

一、錄取通知：網路公告錄取名單，錄取生採線上報到。

Admission Notice: The admission list is announced online, and admitted students can register online.

請上網下載並列印「就讀報到回函」。親自簽字，彩色掃描，並在截止日期前上傳。Go online, download, and print out the “Registration Confirmation Form”. Personally sign, scan in color, and upload it online before the deadline.

二、入學許可並不保證簽證取得，簽證須由我國駐外館處核給。

The acceptance letter or admission notice does not guarantee that a visa will be issued. Visas are approved and issued by the Taiwanese overseas embassy or consulate.

※郵寄地址請確實填寫，如因資料有誤，以致錯失報到期限，申請者須負完全責任。

Please provide the actual mailing address for sending the admission notice. The applicant who misses registration deadline due to an incorrect mailing address provided shall assume full responsibility.

## 玖、獎助學金資訊 Information for Scholarships

學校助學金 Scholarship from school :

四年制學位班：每位註冊學生核給助學金總額新台幣 8 萬元，分 8 個學期發給，並於學雜費中直接減免，每學期減免 1 萬元。若學生於學期中退學，將不續發本助學金。國際專修部學生，於第一年華語先修期間因學雜費已有減免，故不發給本助學金。

Four-Year Degree Program: Each registered student will receive a scholarship of total 80,000 NTD, which will be awarded in 8 semesters and directly deducted from the tuition and miscellaneous fees, with a deduction of 10,000 NTD per semester. If a student withdraws from the semester, the scholarship will not be continued or renewed. Students in the 1+4 program (1 year of Chinese preparatory program and 4 years of Bachelor's degree program) will not be awarded this scholarship because their tuition and miscellaneous fees have been reduced during the first year of learning Chinese Language.

## 壹拾、學雜費退費基準 Tuition and Miscellaneous Fee Refund Information

學生休、退學時間 Student's withdrawal period from school (includes leave or drop-out)	學費、雜費及其他費用退費比例 Tuition and miscellaneous fee refund ratio	備註 Remarks
一、註冊日（含當日）前申請休退學者 Students who apply for withdrawal before the enrollment date (inclusive)	免繳費，已收費者，全額退費 Don't need to pay the tuition and miscellaneous fees, and a full refund for students who have already paid	
二、於註冊日之次日起至上課（開學）日之前一日申請休、退學者 Apply for withdrawal from the day after the enrollment date to the day before the start of class	學費退還三分之二，雜費及其他費用全部退還 Two-thirds of tuition fees will be refunded, miscellaneous fees will be refunded in full	其採學分學雜費或學雜費基數核算者，退還學分費全部、學雜費基數（或學分學雜費）三分之二 If the tuition and miscellaneous fees are calculated by units or base tuition and miscellaneous fees, all unit fees and two-thirds of the base tuition and miscellaneous fees (or tuition and miscellaneous fees for units) will be refunded
三、於上課（開學）日（含當日）之後而未逾學期三分之一申請休、退學者 Apply for withdrawal from the first day of class and until less	學費、雜費及其他費用退還三分之二 Two-thirds of tuition and miscellaneous fees will be refunded	其採學分學雜費或學雜費基數核算者，退還學分費、學雜費基數（或學分學雜費）各三分之二 If the tuition and

<p>學生休、退學時間</p> <p>Student's withdrawal period from school (includes leave or drop-out)</p>	<p>學費、雜費及其他費用退費比例</p> <p>Tuition and miscellaneous fee refund ratio</p>	<p>備註</p> <p>Remarks</p>
<p>than one-third of the semester</p>		<p>miscellaneous fees are calculated by units or base tuition and miscellaneous fees, two-thirds of the unit fees and the base tuition and miscellaneous fees (or tuition and miscellaneous fees for units) will be refunded</p>
<p>四、於上課（開學）日（含當日）之後逾學期三分之一，而未逾學期三分之二申請休、退學者</p> <p>Apply for withdrawal from the first day of class until after one-third of the semester, but less than two thirds of the semester</p>	<p>學費、雜費及其他費用退還三分之一</p> <p>One-third of tuition and miscellaneous fees will be refunded</p>	<p>其採學分學雜費或學雜費基數核算者，退還學分費、學雜費基數（或學分學雜費）各三分之一</p> <p>If the tuition and miscellaneous fee are calculated by units or base tuition and miscellaneous fees, one-third of the unit fees and the base tuition and miscellaneous fees (or tuition and miscellaneous fees for units) will be refunded</p>
<p>五、於上課（開學）日（含當日）之後逾學期三分之二申請休、退學者</p> <p>Apply for withdrawal from two-thirds of the semester after the start of class</p>	<p>所繳學費、雜費及其他費用，不予退還</p> <p>Tuition and miscellaneous fees paid are nonrefundable</p>	
<p>備註：</p> <p>一、表列註冊日、上課（開學）日及學期之計算等，依各校正式公告之行事曆認定之；學校未明定註冊日者，以註冊繳費截止日為註冊日。</p> <p>二、學生申請休學或自動退學者，其休、退學時間應依學生（或家長）向學校受理單位正式提出休、退學申請之日為計算基準日；其屬勒令退學者，退學時間應依學校退學通知送達之日為計算基準日。但因進行退學申復（訴）而繼續留校上課者，以實際離校日為計算基準日。</p> <p>三、休、退學之學生應於學校規定期限內完成離校手續；其有因可歸責學生之因素而延宕相關程序者，以實際離校日為計算基準日。</p> <p>四、各校不得於學校行事曆所定該學期開始日前預收任何費用。</p> <p>Remarks:</p> <p>1. The calculation of enrollment date, the start of class and semester, etc. shall be determined according to the calendar officially announced by the school; if the school does not specify an</p>		

學生休、退學時間 Student's withdrawal period from school (includes leave or drop-out)	學費、雜費及其他費用退費比例 Tuition and miscellaneous fee refund ratio	備註 Remarks
<p>enrollment date, the deadline for enrollment and payment shall be the enrollment date.</p> <p>2. For students who apply for withdrawal (including leave or voluntary drop-out), the time for withdrawal shall be calculated based on the date when the student (or parent) formally submits the application for withdrawal to the school's Office of Academic Affairs. For students who are drop-out by the school, the date on the withdrawal notice is the base date for calculation. However, for those who continue to stay in school due to the application (complaint) of withdrawal from school, the actual date of leaving school will be used as the calculation base date.</p> <p>3. Students who will withdraw from school should complete the school-leaving procedures within the time limit specified by the school; if the relevant procedures are delayed due to factors attributable to the student, the actual school-leaving date will be used as the calculation base date.</p> <p>4. Schools are not allowed to collect any fees in advance before the start of the semester set in the school calendar.</p>		

## 壹拾壹、 其他申請注意事項 Other Important Information

一、本項招生係依教育部2023年9月18日修正發布之「外國學生來臺就學辦法」辦理。  
(網址：<https://edu.law.moe.gov.tw/index.aspx>)

This Admission document follows MOE Regulations Regarding International Students Undertaking Studies in Taiwan (Amended Dec. 18, 2023).

(URL: <https://edu.law.moe.gov.tw/index.aspx>)

二、本校辦理海外招生事務，不會委託任何校外機構、法人、團體或個人辦理，除宣傳、推廣及協助學生辦理來臺必要程序之外。

Our university handles overseas student recruitment affairs and does not delegate any external organizations, legal entities, groups, or individuals to handle these matters, except for promotion, marketing, and assisting students with necessary procedures for coming to Taiwan.

三、報名繳交之報名資料、證件影本，一經繳交後，概不予退還，請自行保留備份。

No application documents will be returned for any reason. Please make copies for yourself if needed.

四、如經註冊入學後，於就學期間許可在臺初設戶籍登記、戶籍遷入登記、歸化或回復中華民國國籍，即喪失外國學生身分，予以退學。

Registered CTUST students whose names are entered in a R.O.C. household register, who are naturalized as R.O.C. citizens, or whose R.O.C. citizenship is restored will lose their international student status and be subject to expulsion.

五、外國學生註冊時，新生應檢附已投保自入境當日起至少6個月效期之醫療及傷害保險，在校生應檢附我國全民健康保險等相關保險證明文件。前項保險證明如為國外所核發者，應經駐外館處驗證。

International students should purchase their own health insurance for the first six months of their stay in Taiwan until they are eligible for the National Health Insurance program. Insurance purchased overseas should be verified by an overseas consulate of the Republic of

China (Taiwan) in the country of origin.

六、本校依據「個人資料保護法」之規定，得於業務範圍內收集、處理並使用於法定範圍內之個人項目，以利招生及註冊等程序之進行。

All personal information collected by Central Taiwan University of Science and Technology during the recruiting and registration process is authorized and protected by the provisions of the Personal Information Protection Act.

七、須辦理變更簽證者，請逕洽詢外交部領事事務局（臺北市濟南路一段2-2號3-5樓，聯絡電話：+886-2-23432888轉6）。

To change visa status, please contact the following offices：Bureau of Consular Affairs, Ministry of Foreign Affairs (3-5F, No. 2-2, Sec. 1, Jinan Rd., Taipei City 100, Taiwan (R.O.C.). TEL: +886-2-23432888 ext. 6)

八、本簡章中英文版本如有出入時，以中文版為準。如有未盡事宜，依相關法規及本校招生委員會決議辦理。

If there are any discrepancies in interpretation between the English and Chinese texts, the Chinese version is applied. Any issues not mentioned in this document will be handled by the Central Taiwan University of Science and Technology Admissions Committee according to relevant laws and regulations

## **壹拾貳、申請費用 Application Fees** **免繳 Exempted**



附錄一：國際專修部入學申請書

Appendix 1 : Admission Application Form for 1+4

**中臺科技大學國際專修部入學申請書**  
**Admission Application Form for International Foundation Program**  
**of**  
**Central Taiwan University of Science and Technology**

填寫前請先閱讀申請人注意事項

Please read the Application Guidelines before applying for admission.

**1. 申請人資料: Personal Information**

英文姓名 English Name: \_\_\_\_\_ 文 姓

性別 Gender:  男 Male  女 Female

出生日期 Date of Birth: \_\_\_\_年 Year \_\_\_\_月 Month \_\_\_\_日 Day

出生地點 Place of Birth: \_\_\_\_\_

國籍 Nationality: \_\_\_\_\_ 護照號碼 Passport No.: \_\_\_\_\_

通訊處 Correspondence Address: \_\_\_\_\_

電子郵件信箱 E-mail: \_\_\_\_\_

電話 Tel: \_\_\_\_\_

◎此處請貼二  
吋半身脫帽  
近照

1 Colored ID Photo  
(size:3×4)

**2. 學歷: Educational Background**

◎中等學校 High School

學校名稱 Name of School \_\_\_\_\_

畢業日期 Graduation Date (dd/mm/yyyy) \_\_\_\_\_

性質 School Type  公立學校 Public  私立學校 Private  教會學校 Church  其他 Others

學校所在地 School Address (City and Country) \_\_\_\_\_

◎大學院校 College or University

大學名稱 Name of School \_\_\_\_\_

畢業日期 Graduation Date (dd/mm/yyyy) \_\_\_\_\_

學校所在地 School Address (City and Country) \_\_\_\_\_

主修領域 Major \_\_\_\_\_ 學位 Degree Awarded \_\_\_\_\_

**3. 其他資料: Additional Information**

參加訓練情形 Other Training : \_\_\_\_\_

**4. 中、英文能力: Chinese and English Proficiency**

◎中文能力 Chinese Proficiency

曾學習中文幾年? How many years have you studied Chinese? \_\_\_\_\_

學習中文環境 (高中、大學、語文機構) Where did you learn Chinese? (High school, University or Language Center)? \_\_\_\_\_

您是否參加過中文語文能力測驗 Have you ever taken any Chinese Proficiency Tests?

否 No,

是 Yes 何種測驗 Type of Test \_\_\_\_\_ 分數 Score \_\_\_\_\_

中文能力自我評估Self-evaluation of Chinese Proficiency :

- 聽Listening : 優Excellent 佳Good 尚可Fair 差Poor  
說Speaking : 優Excellent 佳Good 尚可Fair 差Poor  
讀Reading : 優Excellent 佳Good 尚可Fair 差Poor  
寫Writing : 優Excellent 佳Good 尚可Fair 差Poor

### ◎英文能力English Proficiency

曾學習英文幾年?How many years have you studied English? \_\_\_\_\_

學習英文環境(高中、大學、語文機構) Where did you learn English? (High school, university or language center)?

---

您是否參加過英文能力測驗Have you ever taken any English Proficiency Tests?

否No,

是Yes 何種測驗Type of Test\_\_\_\_\_ 分數Score\_\_\_\_\_

英文能力自我評估Self-evaluation of English Proficiency :

- 聽Listening : 優Excellent 佳Good 尚可Fair 差Poor  
說Speaking : 優Excellent 佳Good 尚可Fair 差Poor  
讀Reading : 優Excellent 佳Good 尚可Fair 差Poor  
寫Writing : 優Excellent 佳Good 尚可Fair 差Poor

---

### 5.讀書計畫: Study Plan

#### 修讀學位Degree to Pursuit:

國際專修部(1+4) International Foundation Program-Four-Year Bachelor's Degree

#### 擬申請就讀系(所) Departments which student wants to apply

- 食品科技系Department of Food and Technology  
環境與安全衛生工程系Department of Safety Health and Environmental Engineering  
高齡健康照護系Department of Gerontological Health Care  
資訊管理系Department of Management Information Systems  
行銷管理系Department of Marketing Management

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### 6.在臺研習期間費用來源:Sources of Financial for Studying Abroad

- 個人儲蓄Personal Savings 【總額Total Amount\_\_\_\_\_ (美金USD)】  
父母支援Parental Supports 【總額Total Amount\_\_\_\_\_ (美金USD)】  
台灣獎學金Taiwan Scholarship 【總額Total Amount\_\_\_\_\_ (美金USD)】  
其他Others Resources (Please explain your source of financial for studying abroad)

---

### 7.獎學金: Scholarship

是否獲得補助Do you receive any scholarships or grants

否No,

是Yes

若有,請詳細述明已獲得補助項目If yes, please describe clearly type of scholarship or grant

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### 8.健康情形(如有疾病或身心障礙情形,請敘明之): Health Condition

(If you have any health problems or physical disabilities, please describe it)

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### 9.犯罪記錄: Criminal Record

是否曾有被定罪的罪犯記錄 Have you ever been convicted of a criminal offence ?

否 No,

是 Yes

---

### 10.住宿要求:Dormitory

是否需要申請住宿 Do you need accommodation ?

否 No,

是 Yes

---

### 11.接機服務: Pick up Service

是否需要接機服務 Do you need the airport pick-up service ?

否 No,

是 Yes

---

本人已詳細閱讀並同意上述說明內容，並確認提供正確的個人資訊。

I read carefully and agree the above information, and I confirm my personal information is correct.

申請人簽名

日期

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

◎◎◎ 切結書 AFFIDAVIT ◎◎◎

- I. I, the undersigned applicant, guarantee that I do not have the nationality of the Republic of China as mentioned in Article 2 of the Nationality Law of the Republic of China, and I have never established a household registration in Taiwan.
- II. The highest educational diploma which I provide (senior high school diploma for International Foundation Program), is recognized as valid and legal by the educational institution of the country where I studied. The certificate of my educational level is equivalent to that awarded by an accredited educational institution of the R.O.C. I have not previously applied to any academic institution in the R.O.C. as an overseas Chinese student.
- III. I have never been dismissed or withdrawn from any academic programs in any educational institution in the R.O.C.
- IV. I have not used the provisions in “Regulations for Studying in Taiwan and Assistance for Overseas Chinese Students” to apply for admission to any university in Taiwan.
- V. I authorize the Central Taiwan University of Science and Technology (CTUST) to verify the authenticity of all the documents provided hereby. If anything is found to be false after admission, I will accept revocation of my status as a student of CTUST. The decision by CTUST is final and irrevocable.

- 一、本人保證不具中華民國國籍法第二條所稱中華民國國籍且自始未曾在臺設有戶籍者。
- 二、本人所提供之最高學歷畢業證書（申請國際專修部(1+4)者提出高中畢業證書）在畢業學校所在地國家合法有效取得。所持之證件相當於中華民國國內之各級合法學校授予之相當學位。本人在臺未以僑生身分申請其他大學校院。
- 三、本人未曾於中華民國國內各級學校遭退學。
- 四、本人未以「僑生回國就學及輔導辦法」申請入學中華民國國內之其他大專院校。
- 五、上述所陳之任一事項，本人同意授權貴校查證，如有不實或不符規定等情事，於入學後經查證屬實者，本人願意接受貴校註銷學籍處分，絕無異議。

申請人簽名

日期

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

**中臺科技大學國際專修部在臺未設戶籍聲明書**  
**Declaration of Non-Household Registration for CTUST**  
**International Foundation Program Students**

I, the undersigned applicant, declare that I have never been registered to a household in Taiwan (R.O.C). If anything is found to be false after admission, I accept that my admission, enrollment, or graduation certificate shall be canceled and revoked without dispute and objection.

本人聲明未曾在台設有戶籍。若經查獲不實，本人願意接受校方依法撤銷入學資格、開除學籍或取消畢業資格證書，絕無異議。

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The following information is required ONLY for students whose parent(s) hold ROC citizenship.

如父親或母親任一方具有中華民國國籍者，則必須填寫以下欄位資料。

Father's Chinese Name (父親中文姓名): \_\_\_\_\_

Date of Birth (出生日期): \_\_\_\_\_

Father's R.O.C ID Number (父親中華民國身份證號): \_\_\_\_\_

Mother's Chinese Name (母親中文姓名): \_\_\_\_\_

Date of Birth (出生日期): \_\_\_\_\_

Mother's R.O.C ID number (母親中華民國身份證號): \_\_\_\_\_

---

Signature of Applicant 申請人簽名: \_\_\_\_\_

Passport (ARC) No. 護照(居留證)號碼: \_\_\_\_\_

Date (日期): \_\_\_\_\_

附錄四：繳交資料確認表

Appendix 4 : Checklist for Application for 1+4 Program

**繳交資料確認表 Checklist for Application**

申請人請就已繳交之資料，在左方檢核欄內打✓(Please tick ✓the items that you have submitted.)

檢核 Check	份數 Copies	申請資料項目 Required Documents	審核用 Office only
	1	1*.入學申請書 Admission Application Form	
	1	2*.國際專修部入學切結書 Affidavit Form for International Foundation Program	
	1	3*.護照Passport	
	1	4*.畢業證書(原文畢業證書影本與中文或英文翻譯本須經畢業學校所在地之中華民國駐外館處驗證並加蓋認證章戳) Graduation Diploma/Certificate (The certificate must be translated in English or Chinese and authenticated by the ROC embassy, consulate office, or Taipei Economic & Cultural Office of the country in which the student resides.	
	1	5*.歷年成績單(原文歷年成績單正本與中文或英文翻譯本須經畢業學校所在地之中華民國駐外館處驗證並加蓋認證章戳) Transcript of Records of the current highest educational level (The transcript of records must be translated in English or Chinese and authenticated by the ROC embassy, consulate office, or Taipei Economic & Cultural Office of the country in which the student resides.	
	1	6*.中文或英文自傳與學習計畫 Chinese or English Autobiography and Study Plan	
	1	7*.三個月內的財力證明書 Financial Statement or Financial Certificate within 3 months	
	1	8*.兩吋的彩色大頭照(1張) 1 Colored ID Photo (size: 3cm×4cm)	
	1	9*.在臺未設戶籍聲明書 Declaration of Non-Household Registration for CTUST International Foundation Program Students	
	1	10*.繳交資料確認表 Checklist for Application	
	1	11.語言檢定證明 Certificate of Language Proficiency Exam	
	1	12.健康證明書 Medical Examination Report	
	1	13.中文或英文推薦信 Chinese or English Recommendation Letter	
		14.其他文件 Others Documents	

申請人簽名

日期

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_